

LAKESHORE REPEATER ASSOCIATION  
BYLAWS  
AS AMENDED APRIL 24, 2018

ARTICLE ONE  
Offices

The principal office of the corporation shall be in the State of Wisconsin and shall be the same as the address of the station trustee. The corporation, in addition, may use a post office box for association mailings

ARTICLE TWO  
Membership

- A. Eligibility for membership in the association is set forth as follows: Any person is eligible for full membership provided that,
- a) They hold a valid amateur radio operator/station license
  - b) They indicate a desire to become a member
  - c) Any member who joined the association prior to February 1, 1976 shall be considered as a charter member.
- B. To become a member of the association a person who is eligible must furnish their name, address, call sign, email address, telephone number and annual dues to the secretary or treasurer.
- C. Eligible persons residing in the same household may be granted membership privileges on the payment of a single membership fee. Memberships of all members of the same household shall have the same anniversary date.
- D. Any member has the prerogative of resigning from membership in the association and any resignation will be recognized and accepted when submitted to the secretary. Resigned members will be restored to the association's prospective membership list upon approval of the board of directors.
- E. Each member shall pledge himself to adhere to the best of his or her ability to:
- a) All applicable FCC rules and regulations
  - b) The requirements of the articles and bylaws of this association
  - c) Code of ethics adopted by the association.
- F. All members shall have full voting privileges provided they are not delinquent in their "dues and assessments" as set forth in the appropriate provisions of the bylaws. The privilege to speak on any business matter at a meeting is extended to members upon the recognition of the president.

MEMBERSHIP MEETINGS

- A. Regular meetings of the association shall be held quarterly in the evening of the last Tuesday in the months of January, April, July and October.
- B. A quorum shall consist of 20% of the members of the association as a whole.

- C. Special meetings may be called for any purpose by any officer of the association upon notice by email or association website posting to all members at least ten days in advance of said meeting. The notice shall contain a statement of the nature of the business to be transacted. Only specified business shall be transacted at the special meetings.

#### DUES & ASSESSMENTS

- A. Each member is required to pay annual dues at the time of joining the association and at the end of yearly intervals thereafter. Annual dues shall be payable on or before February 1 of each year. The monetary value of membership dues may be adjusted in accordance to association needs, providing the membership approves at a regular or a special meeting.
- B. The secretary will notify all members of the expiration dates of their membership. A delinquent member may be reinstated at any time.
- C. Family members are those persons who reside in the same household as a member. All members of such household shall have membership provided they meet the other requirements for membership stated above. Memberships of all members of the same household shall have the same anniversary date. Family members pay no "dues".
- D. Any member may be dropped from membership in the association and lose all rights and claims to association privileges when:
  - a) Misuse of the repeater's system equipment is found and consequently confirmed by the Board of Directors.
  - b) Misuse, poor operating practice, abusive language, or other misuse of the repeater is found and confirmed by the board of directors.
  - c) When the directors decide to meet so as to review the offender's actions, said member shall be notified at least ten days in advance of the meeting so that he/she may appear on their own behalf.
  - d) Reinstatement of a member dropped by revocation may be considered upon his request six or more months later. The application for reinstatement may be approved by a two-thirds majority vote of the association's directors.

#### ARTICLE THREE Officers & Directors

The elected officers of the corporation shall be:

- A. President
- B. Vice President
- C. Secretary
- D. Treasurer

These elected officers shall also be Directors of the corporation and comprise the Executive Committee.

The Executive Committee shall appoint by majority vote, two additional officers who shall also be Directors of the corporation. They shall be:

- E. Trustee
- F. Technical Chairman

The election of officers shall be:

- A. To be eligible for office a person must be a member in good standing and consent to be a candidate.
- B. The term of office shall be for one calendar year.
- C. Elections will be held during the regular October meeting and shall utilize secret ballots except in the event that only one candidate is running for a given office. The person receiving the majority of votes cast will be declared the winner.

#### DUTIES

The duties of the officers shall be such, as their title by general usage would indicate. Specifically:

- A. The president shall preside at all meetings. The president is an ex-officio member of all committees. They are the spokesman for the association at all official functions.
- B. The vice-president's duties shall be to take over all duties of the president in the absence of the president. They shall have all the authority of the president when so acting in the presidential capacity. The vice president shall assist the president in all activities of the club.
- C. The secretary's duties shall be to keep the minutes of each meeting, together with the association membership roll and any other record keeping responsibilities not assigned to the treasurer. They shall file all documents and reports required by any governmental agency with the exception of reports and correspondence relating to the Internal Revenue Service or the Wisconsin Department of Revenue which shall be the responsibility of the treasurer.
- D. The treasurer shall be responsible for the keeping of an accurate financial record for the association and will be held personally responsible for those funds entrusted to him/her and shall give an accounting to the association and to any audit at their request.
- E. The trustee shall keep association repeaters and equipment in good repair and in compliance with coordinating authorities.
- F. The technical chairman shall be charged with the duties as determined by the board of directors.
- G. All officers will, upon completion of the term of office, turn over all properties belonging to the association to their elected successors and assist the succeeding officers to learn the necessary tasks required for good association government.
- H. The officers of the association shall also have such duties as are required of them by other provisions of the bylaws.

#### VACANCIES

A vacancy in the office of president shall be filled by the vice-president. A vacancy in the office of vice-president, secretary, or treasurer shall be filled by a majority vote of the members present at the next regularly scheduled meeting or a special meeting called by a director of the corporation, using the procedures outlined above. The board of directors may appoint a member to serve in a vacant position in the interim until an election can be held at a special meeting or the next regularly scheduled meeting. A vacancy in the office of Trustee or Technical Chairman shall be filled by appointment of the Executive Committee.

## MEETINGS

Meetings of the board of directors will be held as required or as requested by a member of the board of directors. At all association meetings the Roberts Rules of Order shall be recognized as the authority of procedures governing meetings when not in conflict with the bylaws.

A Parliamentarian, may be appointed by the president. He/she may attend all meetings of the association and meetings of the board of directors, when requested by the president or another member of the board of directors. When requested, the Parliamentarian should give opinions and advice on parliamentary procedures. The Parliamentarian should be well versed in the current version of Roberts Rules of Order, the Constitution and By-Laws of the corporation. The person holding the appointed position of Parliamentarian shall be a voting member of the association.

## ARTICLE FOUR Committees & Duties

Committees and their Chairpersons may be appointed by the president as may be necessary. These committees will function for the association's advantage and may be terminated upon completion of the assigned task.

## ARTICLE FIVE Operations

The association may acquire property for the purposes outlined in the articles of incorporation and bylaws subject to the following determination. Any purchase or sale of association property must have the approval of majority of the members present at a regular or special meeting. The trustee, however, shall be authorized to take such steps as are necessary to make repairs to the station equipment or any corporation property in order to keep said property fully operational and is authorized to make expenditures for that purpose provided such expenditures do not exceed the amount appropriated by the association budget. In the event that emergency repairs are required and there are insufficient funds in the association budget, additional funds may be appropriated as necessary by a majority vote of the directors of the corporation.

The association may accept special donations or bequests and devices of personal and real property from public spirited persons, corporations, or organizations having a philanthropic interest in the work of the association, to provide sufficient and additional means of aid of the association or to carry out its general or special purposes. Such donations shall be spent and or utilized in accordance with the terms of the donor as agreed upon by the board of directors.

## CONTROL STATIONS

Control Stations shall be appointed by the board of directors from a list of those members volunteering for such duties. Standard operating procedures for control stations shall be established by a board of directors. Control station status may be terminated for cause by action of the board of directors.

These bylaws may be amended by a majority vote of the members present at any regular or special meeting of this association.

The American Radio Relay League Code of Ethics is adopted as the Code of Ethics of the Lakeshore Repeater Association.